

Date: 04.08.2018

REQUEST FOR QUOTATION RFQ N^o 792/08/18/IND/RFQ/2018/09

Dear Sir/Madam,

Kalinga Institute of Social Sciences (KISS) hereby solicits a quotation for the following items:

Item N ^o	Product Name/Description	Unit of Measure	Quantity
1	BP Apparatus (Specifications provided at Annexure-II)	Nos	395
2	Stethoscope (Specifications provided at Annexure-II)	Nos	395
3	Weighing Machine (Specifications provided at Annexure-II)	Nos	395
4	Height Measuring Tape (Specifications provided at Annexure-II)	Nos	395
5	Haemometer Digital (Strip based along with test strips and auto disabled lancets) (Specifications provided at Annexure-II)	Nos	415
5	Hb Strips with Capillary tubes 50 pcs each / packet (Specifications provided at Annexure-II)	Packet	2000
6	Lancet 100 pcs / packet	Packet	1000
7	Alcohol Swab 100 pcs /pkt	Packet	1000

This Request for Quotation is open to all legally-constituted companies that can provide the requested products and have legal capacity to deliver in the country, or through an authorized representative.

I. About Kalinga Institute of Social Sciences

It is school providing education to 27000 the poorest of the poor tribal children from class 1 to post-graduation in residential mode totally free of cost having its campus at Bhubaneswar.

Objective:

The objective of the RFQ is to identify a supplier who can provide KISS with all/some of the above mentioned products. The selected vendor is expected to provide such products, based on specific Purchase Order(s) submitted to the vendor.

II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Name of contact person at KISS:	Mr. Gagan B. Sahoo
Tel N ^o :	9090612827 / 8249083093
Email address of contact person:	gagan.sahoo@kiss.ac.in

The deadline for submission of questions is 13.08.2018, 17.00 hours IST. Questions will be answered in writing and will be posted on our website as soon as possible after this deadline.

III. Content of quotations

Quotations should be submitted in a single e-mail whenever possible, depending on file size. Quotations must contain:

- a) Technical proposal, in response to the requirements outlined in the specifications (Annexure-II).
- b) Price quotation, to be submitted strictly in accordance with Price Quotation Form.

Both parts of the quotation must be signed by the company's relevant authority and submitted in PDF format.

IV. Instructions for submission

Proposals should be prepared based on the guidelines set forth in Section III above, along with a properly filled out and signed price quotation form, are to be sent either by e-mail to the contact person indicated below or by hand/post at the address given below, no later than 13.08.2018: 1700 hours Indian Standard time.

Mr. Gagan B. Sahoo	Mr. Gagan B. Sahoo, Sr. Manager (Purchase)
gagan.sahoo@kiss.ac.in	Kalinga Institute of Social Sciences,
9090612827 / 8249083093	Campus – 10, Patharagadia, PO – KIIT, Bhubaneswar – 751024, Odisha

Please note the following guidelines for electronic submissions:

- The following reference must be included in the email subject line: **RFQ N^o 792/08/18/IND/RFQ/2018/009– Supply of Health Profiling Equipment**. Proposals that do not contain the correct email subject line may be overlooked by the procurement officer and therefore not considered.
- The total e-mail size may not exceed **20 MB (including e-mail body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.

Please note the following guidelines for paper submissions:

- The submission is to be made in a sealed envelope clearly marked: **RFQ N^o 792/IND/RFQ/2018/001– Supply of Health Profiling Equipment (Not to be opened by anyone else)**. Proposals that are not submitted as per above instructions may be overlooked and therefore not considered.

V. Overview of Evaluation Process

Quotations will be evaluated based on the compliance with the technical specifications (Annexure-II) and the total cost of the goods (price quote).

The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated for technical compliance prior to the comparison of price quotes.

VI. Award

Kalinga Institute of Social Sciences shall award a Purchase Order(s) to the lowest priced bidder(s) whose bid has been determined to be substantially compliant with the specifications provided at Annexure-II.

VII. Right to Vary Requirements at Time of Award

Kalinga Institute of Social Sciences (KISS) reserves the right at the time of award of Contract to increase or decrease by up to 20% the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

VIII. Payment Terms

Kalinga Institute of Social Sciences payment terms are net 30 days upon receipt of shipping documents, invoice and other documentation required by the contract.

IX. Fraud and Corruption

Kalinga Institute of Social Sciences is committed to preventing, identifying, and addressing all acts of fraud against KISS, as well as against third parties involved in KISS activities. KISS's Policy regarding fraud and corruption is available here: This, submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the KISS Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Chief Executive Officer and with the Secretary final redressing authority as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow KISS to repudiate and terminate the Agreement, and to debar and remove the supplier from KISS's list of registered suppliers.

X. Zero Tolerance

KISS has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to KISS personnel.

XI. RFQ Protest

Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the CEO, KISS at ceo@kiss.ac.in. Should the supplier be unsatisfied with the reply provided by the KISS CEO, the supplier may contact the Secretary, KISS at rndash@kiss.ac.in.

XII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Sr. Manager Purchase in charge of the procurement to request for them to share a PDF version of such document(s).

PRICE QUOTATION FORM

Name of Bidder:	
Date of the quotation:	Click here to enter a date.
Request for quotation N°:	
Currency of quotation:	INR
Validity of quotation: (The quotation shall be valid for a period of at least 3 months after the submission deadline.)	

Price Quotation Form						
Item	Product Name &Description		UOM	Unit Price	Number of Units	Total (INR)
1	BP Apparatus	Make/Model	Nos		395	
2	Stethoscope		Nos		395	
3	Weighing Machine		Nos		395	
4	Height Measuring Tape		Nos		395	
5	Haemometer (Strip based along with test strips and auto disabled lancets)		Nos		415	
6	Hb Strips with Capillary tubes 50 pcs each / packet		Pkt		2000	
7	Lancet 100 pcs / packet		Pkt		1000	
8	Alcohol Swab 100 pcs /pkt		Pkt		1000	

Vendor's Comments:

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ _____ including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for Kalinga Institute of Social Sciences and we will abide by this quotation until it expires.

	Click here to enter a date.
Name and title	Date and place

ANNEX I:
General Conditions of Contracts:

This Request for Quotation is subject to KISS General Conditions of Contract, which are available in: [English](#).

ANNEX II: Specifications

Sl.No.	Product	Specifications
1	BP Apparatus	<ul style="list-style-type: none"> • Aneroid type • Shock proof • Should be latex free arm cuff • Light weight: easy to carry • Range of BP monitoring: up to 300 M.M Hg with an accuracy of +/- 3mm Hg • The housing of meter should be made of good quality thermoplastic / corrosion proof material or of aluminum alloy • The pressure release valve should permit precise release of pressure and also allow fast deflation • Micro filter must be provided to protect air release valve and measuring system • Should have spoon shaped grip made of stainless steel • The device should be shock resistant should be supplied with good quality carry case(Vinyl) • Should be supplied with following reusable cuffs: Child and Adult • The cuff surface should be easily cleanable by washing • The equipment should have Comprehensive warranty for 3 years. The calibration should be for 3 years. • The insufflations bulb should be made of good quality material and should allow rapid insufflations • The instrument should be CE marked (certificate to be submitted in technical bid) • Warranty: Minimum One year
2	Stethoscope	<ul style="list-style-type: none"> • For listening the lung and heart sounds with two ear tips with diaphragms. • Extra- Soft 'replaceable and pivot able ear tips perfect sealing at the ear canal. • Designed with precision flat chest piece made of stainless steel of 40mm- 45mm. • High quality membrane for precise acoustics with non- chill rims for improved adaption on the skin and for excellent sound transmission. • Length should be 27" to 29" • Bell: 23mm – 25mm • Weight: 100-120gm • The tube should be made of latex – free rubber • It should confirm to IS 3391 standards • Warranty: Minimum one year <ul style="list-style-type: none"> - Accessories, spares & consumable

Sl.No.	Product	Specifications
		<ul style="list-style-type: none"> - Diaphragms - Ear Tips - Binurals rims • The product should be CE certified (certificate to be submitted in technical bid.)
3	Weighing Machine	<ul style="list-style-type: none"> • Sturdy dial type mechanical platform weighing machine for adult and children. • Should have zero adjustment facility. • Sensitivity: 100 gm • Range of weighing: 0-120kg. • The manufacturer should have the valid manufacturing license and should have model approval by the legal metrological Department and the weighing scale must be stamped by the legal meteorological Department. • Warranty: Minimum one year • Should be an ISO 9001 Certified manufacturer (certified to be submitted).
4	(Height Measuring Tape)	<ul style="list-style-type: none"> • The measuring tape is easy to install • Compact space saving design ideal for weight management and personal use • Measuring range (Both in cm and inch): 0-220 cm and increments in (mm): 1mm • Warranty: Minimum one year • The product should be CE Certified (Certificate should be submitted in technical Bid).
5	HaemometerStrip Based* along with test strips and auto disabled lancets	<ul style="list-style-type: none"> • It should be a point of care instrument to measures hemoglobin • The unit should have LCD screen for instant display of test result. • Self-checking facility should be there between every measurement. • Shelf-life of the test strip should be minimum 90 days from the opening of the packet/box and at least one year from the date of manufacturing • Measurement range;4g/dl-20g/dl. • Accuracy should be >96%. • CV<5%. • Sample volume; approximately 10-15 l whole blood; capillary or venous blood • Minimum stored result memory: 250 results. • USB interface facility should be there for transfer of stored result • Software or standard of communication: It should communicate through mini USB connector with a computer/laptop • Battery operated and the Battery should support at least 500 tests

Sl.No.	Product	Specifications
		<ul style="list-style-type: none"> • In-built Voltage-Current regulation (low power) • Operating Condition: Capable of operating continuously in ambient temperature of 0 to 50°C and relative humidity of 15 to 90% in ideal circumstances. • Standards and safety: European CE or US FDA certified. It should be factory calibrated as per ICSH (International Council for Standardization in Hematology). The manufacture should be ISO13485 certified • Warranty: Minimum three years • Operating manuals, service manuals, other manuals to be supplied with every haemometer.
		<p>*Each Haemometer set should consists of</p> <ol style="list-style-type: none"> 1. Haemometer: 1 No. 2. Hb Test Strips: (50 Strips) 3. Control Strips: (1 Box) 4. Code Chip 5. 3 AAA Batteries 6. Lancing Device: 01 No. 7. Auto Disabling Lancets box (50 single use lancets): 8. Glass-tipped Capillary Tubes 9. Cover (Wash proof) 10. USB cable for data transfer <p>Other items required for functioning of the machine.</p>
6	Hb Strips with Capillary Tubes	<ul style="list-style-type: none"> • The Hemoglobin Test Strips are firm plastic strips onto which a multi-layer dry reagent is affixed and are intended to read on the Hb Hemoglobin meter. • Strip Life: 2 years unopened canister; 3 months opened canister • Easy to use • Compatible with the Hemoglobin meter supplied • The packet consists of 50 strips with 50 Capillary tubes